



NEX-GENERATION

Round Up for Youth, Inc.

Business Application Process & Program Overview: Work Study/Apprentice Scholarship Program Fall 2018-Spring 2019 Academic Year

On-the-Job Work Experience

As a participating business in our Work Study/Apprentice Scholarship Program, you will have the opportunity to provide a local, high school senior or college student with hands-on job experience during the school year.

Students will work at your business for a few hours daily or weekly, while completing their school semester. The schedule is determined in a coordinated effort among the business, student, school, and Nex-Generation. Work can be performed at your business or remotely, depending upon the projects.

Instead of regular pay, participating students who demonstrate successful completion of the program are eligible for a \$500-per-semester scholarship for up to two, consecutive semesters (maximum scholarship of \$1,000), payable by Nex-Generation Round Up for Youth, Inc.

Application Process & Program Overview

To be eligible for participation, your business must be located in one of the following 28 Kansas counties: Barton, Cheyenne, Cloud, Decatur, Ellis, Ellsworth, Gove, Graham, Jewell, Lincoln, Logan, Mitchell, Norton, Osborne, Ottawa, Phillips, Rawlins, Republic, Rooks, Rush, Russell, Saline, Sheridan, Sherman, Smith, Thomas, Trego, and Wallace.

Students must be high school seniors or college students during the 2018-19 academic year and be from, living in, or attending school in one of these counties, as well.

High school juniors should visit with their counselor/principal during the spring semester of the current year if they are interested in enrolling in Work Study this fall. The student application is available online at www.nex-generation.org.

Students applying to the program are required to obtain a letter of support from the business. If you are asked to provide a letter of support, please indicate within the letter the name of the student and that you are in favor of hosting him or her during the semester to which they are applying. Please provide the letter to the student to include with his or her application.

Businesses can apply at any time to be on a regular list of participating businesses on the student application. Please complete and return the Nex-Generation Work Study/Apprentice Scholarship Program Application included with this overview (or on our website at www.nex-generation.org).

Student enrollment deadlines are April 30, 2018 (fall 2018 semester) and November 1, 2018 (spring 2019 semester). Completed applications and all supporting documents are to be mailed or emailed to us at:

Nex-Generation Round Up for Youth, Inc.
Attn: Ms. Jacque Beckman
P.O. Box 158
Lenora, KS 67645
jbeckman@nex-tech.com

Curriculum

Once a business agrees to host a Work Study student, we will visit with you about our expectations and requirements. One of our goals is to provide students with valuable, hands-on work and job shadowing experiences in a professional setting. We will ask you to identify a series of tasks or projects prior to the student's first day on the job. *(We provide curriculum sheets for this purpose.)* In addition, we ask that you assign one employee who will be responsible for supervising, instructing, and guiding the student through the planned tasks or projects and assisting him or her in skill development through coaching and mentoring.

We will have the supervisor evaluate the student's progress at least once each semester, using a form we provide. A copy should be given to the student, Nex-Generation, and the high school principal, counselor, or collegiate academic advisor.

At the end of the program, we will ask both the business and the student to evaluate the overall experience.

Professionalism/Dress Code/Confidentiality

Students are expected to follow high standards of professionalism and confidentiality at all times, and dress in clothing appropriate for your business environment. Students should be reminded that they represent your business, their school/community, and Nex-Generation.

End-of-Program Project

At the end of the program, we require a report from the student about his or her experience. We recommend he or she document work/projects by taking notes, photos, and videos (as approved by your business), throughout the semester. This can be showcased through a short video, PowerPoint presentation, or essay (or combination thereof).

Who to Contact with Questions:

Nex-Generation Round Up for Youth, Inc.
Jacque Beckman, Executive Director
785-567-3222 (work cell)
877-567-7872, Ext. 1170 (office)
jbeckman@nex-tech.com

Nex-Tech
Mendi Anschutz, Economic Dev./Networking
Specialist
785-639-1003 (work cell)
877-625-7872, Ext. 1618 (office)
manschutz@nex-tech.com



NEX-GENERATION

Round Up for Youth, Inc.

BUSINESS APPLICATION

Work Study/Apprentice Scholarship Program

Businesses within the following 28 counties are eligible to apply: Barton, Cheyenne, Cloud, Decatur, Ellis, Ellsworth, Gove, Graham, Jewell, Lincoln, Logan, Mitchell, Norton, Osborne, Ottawa, Phillips, Rawlins, Republic, Rooks, Rush, Russell, Saline, Sheridan, Sherman, Smith, Thomas, Trego, and Wallace.

Program Description:

Through this program, you agree to host a high school senior or college student for a few hours each day (or week) during the school year, depending upon the student’s schedule and your work schedule. The student is expected to be fully engaged in both hands-on projects and job shadowing experiences. This is a non-pay situation for the student, but, upon successful completion of the semester (or year), he or she would be eligible for a scholarship through Nex-Generation. Nex-Generation assists in the student application process, coordinates with the high school, and provides businesses with curriculum and guidance. The number of positions is determined on an annual basis, depending upon the availability of funds.

Business Information:

Business Name: _____

Contact: _____

Address: _____
Mailing Address City ST Zip County

E-mail: _____

Phone: _____ (Office) _____ (Cell)

Classification: ___ For Profit ___ Non-Profit

Reason for Interest in the Program(s):

___ Succession Planning ___ Youth Retention ___ Help on Project(s)

___ Other: _____



Position Description:

Please provide a brief description (2-3 sentences) explaining what you would have your work study student do at your business:

How did you hear about our programs?

_____ Word of Mouth

_____ Social Media

_____ Community Leader

_____ Printed Media

_____ Other: _____

Letter of Support:

Students applying to the program are required to obtain a letter of support from the business. If you are asked to provide a letter of support, please indicate within the letter the name of the student and that you are in favor of hosting him or her during the semester to which they are applying. Please provide the letter to the student to include with his or her application.

Please return your business application electronically or by mail to:

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Jacque Beckman, Executive Director
PO Box 158
Lenora, KS 67645
jbeckman@nex-tech.com
877-567-7872, Ext. 1170; 785-567-3222