



DANE G. HANSEN & K-STATE RESEARCH AND EXTENSION INTERN PROGRAM, Belleville, KS

The Dane G. Hansen Foundation & K-State Research and Extension internship gives college students the opportunity to link classroom learning with a pre-professional work experience. The intern(s), along with city officials, would investigate the feasibility and design of a community center in Belleville, Kansas.

TITLE: Dane G. Hansen Foundation & K-State Research and Extension Community Intern

LOCATION: Belleville, KS

PROJECT DESCRIPTION: The community of Belleville lacks event space to meet community needs. The intern(s) will work with the community to develop a facility plan/design that will maximize potential usage for the broadest array of users. As an integral part of the community center action team, the intern(s) will assist with collecting input and presenting design ideas. The intern(s) will be part of a travel group to tour other facilities to gather ideas and information.

APPLICATION DEADLINE: Friday, February 2, 2018

EMPLOYMENT: May 29, 2018 to August 3, 2018

RESPONSIBILITIES:

- Assist and present at town halls meetings to seek community input on the design and functions of a community center.
- Tour other facilities to gather ideas and information.
- Develop conceptual plans for a community center.
- Interact with city staff concerning zoning, utilities, ADA accessibility, funding, programming and staffing requirements.
- Meet with local boards and civic organizations as needed to explain and conduct the identified project.
- Community service or volunteering with a community organization is highly encouraged. This would be outside of the scope of the designated project and working hours.
- Participate in any professional staff development that may be available.
- Complete other responsibilities assigned by the mentoring supervisor.

This position may require travel connected with official duties, including attendance at night and weekend meetings, participation in out-of-county events, access to a personal vehicle, and a driver's license. The intern will be required to provide their own computer with software such as Revit or AutoCAD.

QUALIFICATIONS

- Completion of at least six university semesters (will need to have reached at least junior status by the 2018 fall semester at any college or university).
- Students enrolled in the College of Architecture, Planning & Design.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Self-motivation and ability to work with minimum supervision.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Students from NW Kansas are preferred.



SALARY AND BENEFITS

\$14.00 per hour. 40 hours per week. Maximum 400 hours

HOUSING

The host community will provide housing.

APPLICATION PROCEDURE

Submit resume, cover letter, transcripts, portfolio and list of references using the Kansas State University job application site: <http://careers.k-state.edu/cw/en-us/job/503039/dane-g-hansen-kstate-research-and-extension-community-intern>.

For more information about the position, contact Neal Lewis, Belleville City Manager, 785-527-228, nlewis@nckcn.com or Nadine Sigle, Community Vitality Extension Specialist, 785-346-6256, nsigle@ksu.edu.

For more information about K-State Research and Extension, visit: www.ksre.k-state.edu

APPROXIMATE TIMELINE

February 2, 2018	Application deadline
February 15 – February 28, 2018	Interviews conducted
March 5, 2018	Offers made to applicants
March 19 – May 12, 2018	Visit to host communities
May 29, 2018	Internship start date

EQUAL EMPLOYMENT OPPORTUNITY: Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Nadine Sigle
Community Vitality Extension Specialist

